



## **48<sup>th</sup> Annual Report & Financial Statements**

For the 12 months ended 31st May 2020.

To be presented at the Annual General Meeting of the Maungaraki Tennis Club (Inc.), held at the Club Pavilion, Barberry Grove, Maungaraki.

Monday 10<sup>th</sup> August at 7.30pm.

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## 48<sup>th</sup> Annual General Meeting Agenda

Item No	Item Description
1	Welcome and Apologies
2	Confirm minutes of the 47 <sup>th</sup> Annual General Meeting
3	Presentation of Annual Report for the 2019-20 season
4	Presentation of Annual Accounts and Treasurer's Report for the 2019-20 season, including resolution to confirm 2020-21 membership subscriptions and playing fees
5	Election of Officers for the 2019-20 season* Patron President Captain Secretary Treasurer Webmaster & Information Technology

Item No	Item Description
	Twilight Convenor Junior Convenor Property & Development / Fundraiser Social Convenor
6	Appointment of the Honourable Auditor and the Honourable Solicitor
7	To Consider Notices of Motion / General Business

*\* Note: Nominations for any of the above positions will be accepted from the floor on the night of the meeting or may be emailed to: [secretary@mtc.co.nz](mailto:secretary@mtc.co.nz) provided they are formally nominated and seconded, and they have the prior agreement of the nominee.*

# Minutes of the 47<sup>th</sup> Annual General Meeting of Maungaraki Tennis Club, Inc.

Held at the Maungaraki Tennis Club Pavilion Tuesday 9<sup>th</sup> July 2019 at 7.30pm.

Present: Raewyn Aston, Fred Ahmed, Bernie Gresham, Tony Borra, Phillipa Borra, Zif Ma, Daniel Jupp, Kevin Bignall, Audrey Daly, Rochelle Lepper, Hayley Pine, Simon Miller, Stewart Clarke, Geoffrey Inglis, Rachel Inglis, Irene Wong, Chris Milne, Erina Ellis, Ray Heenan, Manoj Ediriweera, Jason Kane and Prathiba Gupta

## **1. Welcome and Apologies**

Audrey Daly chaired the meeting and welcomed members to the meeting.

Apologies –Dr. Hugh Frostick, Joy Potter, Souradeep Gupta, Jan Milne and Harry Stewart

## **2. Approval of minutes from AGM held on Tuesday 14<sup>th</sup> August 2018**

Moved Audrey Daly, seconded Chris Milne

## **3. Presentation of Annual Accounts and Treasurer's Report**

Members noted the following points: -

- Chris Milne presented the accounts and the proposed subscriptions for the coming year.
  - He mentioned the subs have an increase of 1.4% (which is below the inflation rate for the period). Operating costs increase every year such as insurance, electricity etc. hence the increase is designed to align with the same.
  - Membership numbers have declined in the last few years and is not sustainable. One of the reasons for that is lack of follow ups of people who indicated interest. The top priority for the incoming committee is to increase membership numbers.
- Rachel Inglis, proposed the following membership categories in addition to the current categories.
  - Couples Membership with separate rates for Veterans and Seniors – MTC does not have this offering currently.
  - Family Membership with a variety of options based on amount of family members – MTC's current offering is based on a family of four (2 adults, 2 children) and set @ \$620. Uptake is very low and records show there is only one family availing of this type of membership.
- Tony mentioned he had conducted analysis of the subscription fees of the tennis clubs in the Hutt valley and noted that MTC's fees were substantially

higher than the rest both in Senior and Veterans categories.

- Manoj mentioned about offering discounted membership for new members, perhaps for the first year etc. as a marketing ploy to attract new members.
- Rachel mentioned she has other items for the new committee to consider in the upcoming year like prompt payment discounts, flexi part payment options etc.
- Bernie mentioned that any increase to subs will be perceived 'that every year the fee will increase'.
- Simon mentioned the club could consider accepting proposed subs, actively follow up and increase membership base and then perhaps consider lowering or baselining fees on par with other clubs in the region.

In light of the above, three options regarding the membership fees were considered and voted on: -

- Option 1 – Proposed subs as mentioned in the AGM report.
- Option 2 – Proposed subs as mentioned in the AGM report + 2 new categories [Addons of couples membership and family sub options]
- Option 3 – Retain membership subs as per current year for the next year 2019-20 + 2 new categories.

The overwhelming majority of the members voted for retaining the membership subs as- is and including the

Addons of couples membership and family sub options.  
(Option 3). Moved by Audrey, Seconded All members

Resolution 1: Finance accounts and reports for FY2018-19 have been approved. Moved Chris Milne, seconded Ray Heenan

Resolution 2: IRD Office holders

Moved Chris Milne, seconded Jason Kane

Resolution 3: Banking Authority

Moved Chris Milne, seconded Jason Kane

#### **4. Election of Officers for the 2019/2020 season**

Office	Nominee	Nominated	Seconded
Patron	Barrie Shute	Audrey Daly	Tony Borra
President	Irene Wong	Tony Borra	Raewyn Aston
Captain	Jason Kane	Souradeep Gupta	Tony Borra
Secretary / Marketing	Vacant	-	-
Treasurer	Rachel Inglis	Chris Milne	Audrey Daly
Fundraiser	Chris Milne	Rachel Inglis	Ray Heenan
Twilight Convenor	Geoffrey Inglis	Audrey Daly	Prathiba Gupta
Junior Convenor	Vacant	-	-



Property & Development	Chris Milne	Ray Heenan	Jason Kane
Social Convenor	Vacant	-	-

Notes:

- Junior Convener – Janine & Dave Foster have expressed interest and could consider this role. They will get back to the committee once a decision has been made.
- Jacob Emery will be supported by Jason Kane in the role of Premier Convenor.

## 5. Appointment of the Honorary Auditor and Solicitor

Office	Nominee	Nominated	Seconded
Honorary Auditor	Max Shierlaw	Chris Milne	Audrey Daly
Honorary Solicitor	Chris Milne	Souradeep Gupta	Audrey Daly

## 6. General Business

- Irene provided background and context for why she's put herself forward for the President role – positive contribution, people and engagement in the community are her drivers. She also thanked outgoing members for their contribution in the last few years and outlined goals and objectives for the incoming committee.

- Bernie mentioned the 50<sup>th</sup> year of the club is due in 2022 and preparations could commence in terms of history information gathering.
- Members reflected on contributions to the club in terms of time and effort. Everyone can contribute in some form or manner – example, BBQ nights during Twilight were well received and will continue to feature as part of Twilight. Take part in Working Bees, Open Days, Club Champs etc.

Meeting closed at 8.37pm.

Minutes recorded by Prathiba Gupta.

## Office Bearers 2019 – 20 Season

<b>Role</b>	<b>Office Bearer</b>
Patron	Barrie Shute
President	Irene Wong
Secretary	Stewart Clark
Treasurer	Rachel Inglis
Club Captain	Jason Kane
Twilight Convenor	Geoffrey Inglis
Junior Convenor	Dave Foster
Midweek Convenor	Bernie Gresham
Property & Development/Fundraising	Chris Milne
Webmaster & IT	Dr. Hugh Frostick
Honorary Solicitor	Chris Milne
Honorary Auditor	Thai Luu
Life Members	Isobel Ives, Cheryl Graham, Clive Graham, Len Kane, Murray Hodgson Harry Stewart, Warwick Wyatt & Jason Kane.

## President's Report

I'm so proud to represent Maungaraki Tennis Club and to have served on the committee this year.

The season got off to a flying start with our first Love Tennis Festival, the most vibrant weekend I've seen in my eight years at the club. It was an inspiring start to a year where we had great momentum until other, larger forces impacted.

I don't want to steal the team's thunder - you'll be reminded of all the wonderful things we've achieved through the updates in this report. But I would like to call out our overall membership uplift, strong interclub representation, fantastic financial result, partner and sponsor relationships, and our successful social events. We've taken good care of our treasured facilities and kept our senior Twilight evenings thriving. We also tried some new ideas along the way, some of which have stuck better than others, but hey I'm all for trying things out.

A personal thanks to my teammates – Jason, Daniel, Dave, Rachel, Geoffrey, Chris, and Stewart. You've each made an awesome contribution, put in the hard mahi, and collaborated well. I also want to acknowledge some of the many others who have invested their precious time throughout the year. This includes Hayley wowing us with her professional grade photos at club events,

Erina lifting our social media profile, Kevin, Pip and Tony keeping us in line at Twilight, Manoj organising sausage sizzles at Twilight, Simon for keeping our fence in order, and everyone who supported fundraising activities, working bees and general club and member care.

There is much to look forward to in the coming year - working closely with Hutt Valley Tennis and Premier Tennis to ensure we maximise opportunities in the wider sporting family and our broader community, development pathways to build capability at junior and senior levels, increasing club accessibility, and raising funds for significant development projects.

I'm sure there will be a few unexpected challenges in the year ahead and we'll need to invest thoughtfully as we settle into our new normal, but I'm heartened by our solid foundations, positive momentum, and the special people we have at Maungaraki Tennis Club.

**Irene Wong**

President

## General Acknowledgements

We would like to gratefully acknowledge all the generous contributions some by way of grants that have helped the club during the past year. This financial support to the club is very greatly appreciated.

- **Pub Charity and NZ Community Trust** – whose massive support went into our junior coaching programme.
- **Pelorus Trust and Four Winds Trust** – provided funding which went towards tennis balls.
- **Macaulay Metals** – who have sponsored our Twilight league.
- **Chrissy Kibblewhite** – who has sponsored Court One.

## Club Captain's Report

Maungaraki entered a total of eleven senior interclub teams in Central Tennis Premier and Hutt Valley Tennis interclub competitions this season. The teams overall performed well. Some grades were called off early due to the Covid 19 lockdown. Two of our teams in Premier were still in the reckoning to win their grades prior to the cancellation of their competitions.

Our Premier One team, the Club's top interclub team, had a difficult season playing in an incredibly strong competition with some Clubs bringing in players from around the country to play for them. They missed the playoff cut for the first round but secured promotion back into Premier One for this coming season.

Our Hutt Valley interclub teams all held their own. We were the only Club this season in the Hutt Valley Association to enter a team in every one of the four weekend competitions run by the Association.

Club Championship this year ended up being run as a winter tournament, playing matches in your own time to date deadlines. The Championships were due to be played April, but was postponed due to the lockdown. Draw sizes for the amended format are very encouraging with thirty members signing up to play.

For Members interested in playing interclub in the incoming season, the Hutt Valley options are, Saturday afternoon men's and women's interclub played at Mitchell Park and local Clubs. Four players per team, each player playing one singles and one doubles match. Also there is a women's Doubles competition on Saturday afternoon, four in a team, three doubles matches each. Sunday morning Presidents interclub for men over the age of forty years and women thirty-five years. Four players per team, two men and two women playing one doubles and two mixed doubles each.

Lastly I would like to thank the interclub team captains Karen Hanson, Rachel Inglis, Daniel Jupp, Paul Olsthoorn, Jan Milne, Irene Wong, Prathiba Gupta for managing their interclub teams throughout the season. And also Jacob Emery for helping out with the Premier interclub teams.

**Jason Kane**

Club Captain



## Senior Interclub Teams & Results 2019/20

Grade	Members	Result
Premier One Men	Paddy Ou Clement Herpe Alex Randell Ethan Attewell Jacob Emery	Pre Xmas 8 <sup>th</sup>  Post Xmas 4 <sup>th</sup> *
Premier Two Women	Ella Robertson Eilis Daly Paddy Miller Emma Hanson Irene Wong	Pre Xmas 7 <sup>th</sup>  Post Xmas 6 <sup>th</sup> *
Premier Three Men	Rory Murchland Andrew Pascoe Sean Phegan Brett Skjellerup Jacob Verhoeven	Pre Xmas 3 <sup>rd</sup>  Post Xmas 3 <sup>rd</sup> *
Division Two Men (Team 1)	Daniel Jupp Souradeep Gupta Geoffrey Inglis Steve Limmer Philip O'Connor	Pre Xmas 4 <sup>th</sup>  Post Xmas 2 <sup>nd</sup>
Division Two Men (Team 2)	Paul Olsthoorn Baxter Morris Louie Labett Delme Thomas Stewart Clark	Pre Xmas 8 <sup>th</sup>  Post Xmas 5 <sup>th</sup>
Women's Doubles	Rachel Inglis Prathiba Gupta Irene Wrong	Pre Xmas 5 <sup>th</sup>  Post Xmas 6 <sup>th</sup> *

<b>Grade</b>	<b>Members</b>	<b>Result</b>
	Tracy Taylor Helen Pihema	
Presidents Division One	Daniel Jupp Chris Milne Jan Milne Karen Hanson Mark Georgeson	Pre Xmas 2 <sup>nd</sup>  Post Xmas 6 <sup>th</sup> *
Presidents Division Three	Geoffrey Inglis Michael Berridge Irene Wong Rachel Inglis Erina Ellis	Pre Xmas 6 <sup>th</sup>  Post Xmas 3 <sup>rd</sup> *
Frampton Interclub C Grade 2020	Daniel Jupp Sourdeep Gupta Prathiba Gupta Irene Wong	Result TBA
Frampton Interclub E Grade 2020	Geoffrey Inglis Michael Berridge Rachel Inglis Tracy Taylor	Result TBA
Frampton Interclub E Grade 2020	Paul Olsthoorn Delme Thomas Erina Ellis Melissa Olsthoorn	Result TBA

- Grades not completed due to Covid 19.
- Club Champs results not finalised – will be published in next year's report

## Junior Club Report

It has been a very interesting and rewarding year in the junior club. It was really great to see all our junior members out there having fun at coaching, playing in the club champs, playing interclub or just coming down for a game.

Thanks to our very successful Love Tennis weekend our junior numbers almost doubled from the previous year. This gave us a wonderful problem of trying to fit everyone into coaching sessions. It was worth the effort however as they were particularly well attended with the majority attending for the whole season. Big thanks to Jacob and Gary for running what is obviously engaging coaching.

Moving the club day from Friday to Wednesday was one of the bigger changes made. We realise that these changes will not always work for everyone, but attendance has been very good and the move sets us up to implement other initiatives for the junior club.

We are working on building a partnership with the schools on the Western Hills. This would include access to use our facilities and equipment. This is an exciting project and will introduce a lot more children to tennis.

Our **Interclub** teams were in rebuild mode this year. Even though our numbers were up, the mix of

juniors this year changed a lot. Most of our older juniors did not return (for a number of reasons) and this left us with a lot of primary and intermediate members and very few players with interclub experience. We were still able to put a team in for Pre Christmas interclub. Our new members were willing to give it a go, played with great spirit and certainly improved during the season. This showed in the Post Christmas interclub results when Maungaraki was able to enter two interclub teams who finished 3rd and 4th in their grades. A big thanks to our managers Richard Hotter and Nikki Pilgrim. Also thanks to the parents for coming along, supporting and encouraging.

Our interclub results were:

<b>Grade</b>	<b>Team Members</b>	<b>Result</b>
Division 2	Tristan Hotter	Pre Christmas 7th
Maungaraki Maestros	Aidan Foster	
	Aidan Meehan	
	Noah Barry	
	Michael Lyu	
Division 2	Tristan Hotter	Post Christmas 3rd
Maungaraki Mystery	Margaret Hunter	
	Aidan Foster	

	Neha Arunkumar	
Division 3	Aidan Meehan	Post Christmas 4th
Maungaraki Maestros	Michael Lyu	
	Ben Pilgrim	
	Cameron Buckham	

We had a very successful **Club Champs** day. The weather was fantastic and we had 19 very keen players. There were 8 different trophies being played for on the day. It was great to see the players out there having fun and giving it a go. A big thanks to the parents who helped with the scoring and running of the games for the younger players. Congratulations to all those who took part. The results were:

	<b>Winner</b>	<b>Runner up</b>
<b>Girls under 11 Singles</b>	Isla Torrie	Sophie Barnes
<b>Boys under 11 Singles</b>	Nam Huymh	Hamish Barnes
<b>Girls under 13 Singles</b>	Rae Li	Freja Sternegard
<b>Boys under 13 Singles</b>	Tristan Hotter	Michael Lyu

<b>Boys under 15 Singles</b>	Aidan Foster	Aidan Meehan
<b>Boys under 15 Doubles</b>	Aidan Foster & Ben Pilgrim	Michael Lyu & Tristan Hotter
<b>Girls under 19 Singles</b>	Neha Arunkumar	Margaret Hunter
<b>Mixed Doubles</b>	Ben Pilgrim & Neha Arunkumar	Aidan Foster & Margaret Hunter

Due to Covid-19 we were unable to have the end of season prize giving. We will definitely be having a celebration of last season early on in the new season.

We are already working on next season. There are a number of things we would like to do but they all need time and energy from people so any offers of assistance would be much appreciated. Help could be anything from manning the BBQ at the club champs, organising interclub teams or being a contact at Wednesday sessions greeting the juniors and answering any questions. If you are interested in helping out with the junior club please let us know.

We are looking forward to a great 2020/21 season.

**Dave Foster**

Junior Convener

## Twilight League Report

The Love Tennis promotion generated several new and returning senior members and has seen them getting into Twilight. Welcome and we hope you continue to enjoy what we have to offer.

Coronavirus put a dampener on things but has been great to see people back again for the casual play once we got to level 1. With winter Twilight starting we have seen things get back to “normal”.

A big thank you Kevin, Philippa, and Tony for facilitating Monday and Tuesday Twilight. They do a great job and keep things lively.

We were also lucky to receive sponsorship for the Twilight leagues. A big thank you to Macaulay Metals for supporting the club. I hope members will support them in turn by taking any scrap metal you have down to them.

I hope we continue to see the great gameplay and good spirits we currently enjoy in the coming year.

**Geoffrey Inglis**

Twilight Convener

## Property & Fundraising Report

The last year has seen an increase in the number of club members helping out at working bees, so a big thank you to everyone for keeping the grounds and clubrooms spic and span. It lifts spirits and presents the club well for visitors - parents of children at coaching and interclub teams. Members enjoy playing on courts without weeds and rubbish in the gutters.

Volunteers have also repaired court fencing. For some reason the bottom wires keep snapping - aim higher everyone (a bit more top spin works - just book some coaching with Jacob and Jason).

On the fundraising front we have had a successful year with a well supported quiz night (bad luck this time for Audrey and the Boofheads) and many members enjoyed the fundraiser for the movie JoJo Rabbit. Thank you to everyone who supported the club this year.

We raised \$17,000 for coaching, uniforms and balls through gaming trusts. A big thank you to Pelorus Trust, NZ Community Trust, Four Winds Foundation and Pub Charity. Corona will impact severely on the ability of these organisations to fund us in the coming year and the committee is working through the implications. Many sports clubs are heavily dependent



on these funding streams, and Maungaraki Tennis Club is no different. Personally, I have never liked the idea that sporting clubs are dependent on other people's gambling habits, but what else can we do? Ideas welcome.

**Chris Milne**

Property & Fundraising

## Redevelopment Projects & Asset Management Plan

While we had the best of intentions of resolving the ongoing matter of the deck replacement and accompanying building consent/building standards issues, the truth is our main focus this year has been growing our membership base, restoring core club functions and ensuring the club is in a strong position for the future.

We have had a strategic look at future capital projects and their timelines, to adjust our priorities given the current economic climate and the state of our assets.

This has meant our next major project which we aim to undertake in the next financial year is resurfacing all three of our courts, as they are showing signs of wear and tear. It is better to fix them now as it is a more cost effective proposition than leaving them for additional time before we resurface them.

## History of major club projects:

Stage	What	When	Cost	Estimated life
1	Lights	2004	\$40,000	2030
2	Hardcourt playing surface	2005	\$80,000	2027
3	Fencing	2005	\$8,000	2025
4	Bathrooms & Downstairs painting and lighting	2008	\$55,000	2030
5	Reclad south wall & volley board	2009	\$7,000	2030
6	Upstairs kitchen & lighting	2010	\$10,000	2035
7	Upstairs lighting and redecoration	2011	\$4,000	2030
8	Upstairs windows, deck	2017	\$25,500	2050

Stage	What	When	Cost	Estimated life
	demolition – Deck Stage 1			
<b>Total</b>			<b>\$229,500</b>	

Future projects planned are:

Stage	What	When	Budget (est)
9	Resurfacing of courts	2020-21	\$25,000
10	Deck & Stairs – Deck Stage 2	2021-22	\$60,000
11	Re-clad west wall (weather tightness)	2021-22	\$20,000
12	Northern pathway/deck & seating	2020-21	\$15,000
13	Reroofing (as required, roof assessed to be in good condition in 2012 inspection)	2024-25	\$15,000

Stage	What	When	Budget (est)
14	Two new courts at Maungaraki School – Possible, to be confirmed	2030-31	\$140,000
<b>Total</b>			<b>\$275,000</b>

## Financial Results for the 2019/20 Year

The Club reported an operating surplus of \$9,370 (\$690 deficit prior year). This was \$11,738 ahead of budget. The main drivers of this fantastic performance were:

- Increased membership subs (\$4,890)
- Corporate sponsorship (\$1,100)
- Increased grant funding (\$6,180)

I am incredibly pleased that the changes I proposed to membership types have been successful in helping to increase our membership base and make tennis more affordable for families.

We also worked hard to reduce costs and need to mention that R&M was significantly under budget, and thank our members for their ongoing assistance at our Working Bees which help to keep our club looking good.

Running a surplus is very important to the long term financial viability and health of the Club as it partially funds the very large investments we need to make to keep our facilities up to standard. We are currently looking for corporate sponsors for courts 2 and 3 so if any members have any suggestions in that respect, please contact me to discuss.

## Budget for the 2020 -21 Year

The budget for 2020/21 is based on a growth rate of 8% for our membership base, based on the growth we had in the last financial year, as well as the continued receipt of support for our coaching programmes and interclub. We are very grateful for Pub Charity, NZ Community Trust and Pelorus Trust's continuing support for these programmes.

We are budgeting on the continued low level of spending on repairs and maintenance this year due to the recent work that's been undertaken on the fences and lights. We have included modest increases for rates and insurance and have seen decreases in advertising and printing due to one off pieces of work being carried out in the last financial year such as updating signs and printing our new club brochures.

Overall we are budgeting on an operating surplus of \$10,992, after depreciation of \$5,236.

**MAUNGARAKI TENNIS CLUB (INC)**  
**BUDGET REPORT FOR YEAR PASSED**  
**FOR THE YEAR ENDED 31 MAY 2020**

	<b>Budget 2019/20 \$</b>	<b>Actual 2019/20 \$</b>	<b>Variance \$</b>
<b><u>INCOME</u></b>			
<b><u>SUBSCRIPTIONS</u></b>			
Veterans (65+)	1,700	2,330	630
Senior	10,000	13,511	3,511
College/Tertiary (15-25)	2,200	2,300	100
Junior (11-15)	2,700	3,952	1,252
Primary (U11)	3,500	5,289	1,789
Parent with child	200	220	20
Family Group Discount	0	-2,182	-2,182
Daytime / Mid-week only	200	0	-200
Non-Playing	30	0	-30
Late Subs Charge	0	0	0
	<b>20,530</b>	<b>25,420</b>	<b>4,890</b>
<b><u>OTHER INCOME</u></b>			
Donations & Sponsorship	11,000	17,180	6,180
Raffles	100	0	-100
Fundraising - Product Resales (net)	0	0	0
Fundraising - ProAm Tournament (net)	500	0	-500
Fundraising - Movie night (net)	800	634	-166
Fundraising - Quiz night (net)	1,200	1,120	-80
Interclub fees & balls	1,800	2,227	427
Grasshoppers Tournament	150	0	-150
Sponsorship	500	1,100	600
Clothing - Sale of Playing Strip	300	720	420
Court fees - non members	250	56	-194
Keys to Clubrooms	60	100	40
Sundry Income	0	0	0
Venue Hire	500	0	-500
	<b>17,160</b>	<b>23,137</b>	<b>5,977</b>
<b>TOTAL INCOME</b>	<b>37,690</b>	<b>48,557</b>	<b>10,867</b>
<b><u>COST OF SERVICES</u></b>			
Affiliation fees	7,000	4,964	2,037
Headstart coaching packages	0	0	0
Playing Strip Clothing	600	547	53
Interclub fees	2,000	1,704	296
Tennis Balls	2,800	784	2,016
	<b>12,400</b>	<b>7,999</b>	<b>4,401</b>
<b>GROSS SURPLUS</b>	<b>25,290</b>	<b>40,630</b>	<b>15,268</b>



	<b>Budget 2019/20</b>	<b>Actual 2019/20</b>	<b>Variance</b>
<b>EXPENSES</b>			
Advertising	200	2,409	-2,209
Bank fees	0	0	0
Bad debts	0	0	0
Clubhouse Supplies	200	187	13
Coaching	8,000	9,917	-1,917
Council Lease	500	500	0
Council Rates	1,950	1,587	363
Depreciation	5,600	5,512	88
Electricity	1,500	1,454	46
Engraving, Honours, Photos	1,500	0	1,500
General Expenses	400	0	400
Insurance	950	941	9
Keys & Security	80	169	-89
Postage	0	0	0
Printing	300	886	-586
Prizes	150	85	65
Regional 1 Team	500	0	500
R&M Building	1,500	0	1,500
R&M Courts	500	385	115
R&M Fences	300	0	300
R&M Landscaping	900	207	693
R&M Lights	800	0	800
Social events	0	0	0
Stationery	0	0	0
Web site	0	0	0
Uniforms	1,800	6,922	-5,122
<b>TOTAL EXPENSES</b>	<b>27,630</b>	<b>31,260</b>	<b>-3,530</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>-2,340</b>	<b>9,370</b>	<b>11,738</b>
<b>CAPITAL FUNDS</b>			
Interest Income	500	869	369
Donations - Capital	40,000	0	-40,000
	<b>40,500</b>	<b>869</b>	<b>-39,631</b>
<b>NET SURPLUS / DEFICIT</b>	<b>\$38,160</b>		

## Subscription Fees for the 2020-21 Year

Your club subs contain three components – Maungaraki Tennis Club subs, Hutt Valley Tennis (affiliation fees & Mitchell Park development levy) and Tennis NZ affiliation fees.

The Committee is recommending no change in the Maungaraki Tennis Club portion of the subs. Hutt Valley Tennis is proposing a small increase and Tennis New Zealand is slightly discounting their affiliation fees and levies to enable clubs to maintain their financial wellbeing in the wake of Covid-19.

We realise that times are tough and want to ensure our members are able to continue to enjoy the benefits, both physically and socially, of being members at MTC and it was felt that this was one way in which we could assist.

This lack of increase is definitely something that will need to be reviewed by the Committee this time next year but it is always our aim to ensure increases are modest and in line with increased costs.

As previously mentioned, we as a club need to resurface our courts in the coming year, so that we all have a safe, quality surface to play on. We will seek grants to help pay for this, but we need to show that we have raised funds ourselves for this sort of project. I am therefore

proposing a one off levy of \$20 per member over 18 years of age on 30 April 2021, and \$15 per member under that age, payable when subs are due. This will certainly help us in the grant application process.

**Recommended subscriptions for 2020/21 are:**

	<b>Subs 2019/20</b>	<b>Proposed Subs 2020/21</b>	<b>Change</b>	<b>% Change</b>
<b><u>Membership Subscriptions</u></b>				
Seniors <i>(DOB 1 May 1956 to 30 April 1995)</i>	\$274	\$274	\$0	0%
Senior Couple (total)	\$456	\$456	\$0	0%
Veterans (over 65) <i>(DOB on or before 30 April 1956)</i>	\$233	\$233	\$0	0%

	<b>Subs 2019/20</b>	<b>Proposed Subs 2020/21</b>	<b>Change</b>	<b>% Change</b>
Veteran Couple (total)	\$388	\$388	\$0	0%
College- Tertiary (15- 25) <i>(DOB 30 April 1995 to 30 April 2006)</i>	\$168	\$168	\$0	0%
Junior (11- 14) <i>(DOB 1 May 2006 to 30 April 2010)</i>	\$146	\$146	\$0	0%
Primary (5- 10) <i>(DOB on or after 1 May 2010)</i>	\$136	\$136	\$0	0%
Daytime	\$208	\$208	\$0	0%

	<b>Subs 2019/20</b>	<b>Proposed Subs 2020/21</b>	<b>Change</b>	<b>% Change</b>
Parents playing only with child	\$10	\$10	\$0	0%
Family 1 Adult 1 Child (total)	\$310	\$310	\$0	0%
Family 1 Adult 2 Children (total)	\$387	\$387	\$0	0%
Family 1 Adult 3 Children (total)	\$464	\$464	\$0	0%
Family 2 Adults 1 Child (total)	\$543	\$543	\$0	0%
Family 2 Adults 2 Children (total)	\$620	\$620	\$0	0%

		<b>Subs 2019/20</b>	<b>Proposed Subs 2020/21</b>	<b>Change</b>	<b>% Change</b>
Family	2				
Adults	3				
Children		\$700	\$700	\$0	0%
(total)					
Non-playing		\$31	\$31	\$0	0%

*\* Daytime players have playing rights seven days a week, up to 6pm. Players who wish to play after 6pm or play interclub must join as a full senior member.*

*\*\* Interclub fees will be payable based on the entry fee for the team, plus cost of balls for the competition and billed at the beginning of each competition rather than as part of the annual membership process.*

**Part year subs:**

- 1 Subscription year is 1<sup>st</sup> October to 30<sup>th</sup> September.
- 2 Members joining before 31<sup>st</sup> December pay full subscription. After that the subs reduce by 1/9th per month. The online registration system automatically calculates the proration.

In addition, I would like to thank Thai Luu Chartered Accountant for his support for the Club as our pro bono Auditor.

**Rachel Inglis**

Treasurer

# Maungaraki Tennis Club (Inc.) Statement of Financial Position as at 31 May 2020

## MAUNGARAKI TENNIS CLUB INC. STATEMENT OF FINANCIAL POSITION AS AT 31 MAY 2020

	2020 \$	2019 \$	
<b>CURRENT ASSETS</b>			
Bank – Cheque account	3,385	13,525	10,139
Bank – Call account	85,414	59,400	(26,014)
Bank - Paypal account	164	693	529
Debtors	-	370	370
Inventories	1,619	728	(891)
	<u>90,581</u>	<u>74,715</u>	<u>(15,867)</u>
<b>LESS CURRENT LIABILITIES</b>			
Sundry creditors	609	494	(115)
Prepayments	-	-	-
Funding Grant	-	-	-
	<u>609</u>	<u>494</u>	<u>(115)</u>
<b>NET CURRENT ASSETS</b>	<b>89,973</b>	<b>74,221</b>	<b>(15,752)</b>
<b>FIXED ASSETS</b>			
Clubhouse - replacement value	301,679	301,679	-
Less Accum Depreciation	(21,231)	(19,763)	1,468
	<u>280,448</u>	<u>281,917</u>	<u>1,468</u>
Other Fixed Assets:			
Cost	151,012	151,012	-
Less Accum Depreciation	(85,714)	(81,670)	4,044
	<u>65,298</u>	<u>69,342</u>	<u>4,044</u>
<b>TOTAL FIXED ASSETS</b>	<b>345,747</b>	<b>351,259</b>	<b>5,512</b>
<b>TOTAL NET ASSETS</b>	<b>\$ 435,720</b>	<b>\$ 426,480</b>	<b>(10,240)</b>
<b>REPRESENTED BY</b>			
Accumulated Funds	425,480	425,354	(127)
Surplus/(Deficit) Current Year	10,240	127	(10,113)
<b>MEMBERS' FUNDS</b>	<b>\$ 435,720</b>	<b>\$ 426,480</b>	<b>(10,240)</b>

Approved by:



Chairperson



Treasurer



This statement is to be read in conjunction with the notes to the financial statements.



# Statement of Financial Performance for the year ended 31 May 2020

	2019/20	2018/19	Budget 2020/21	Year to Year Change
	\$	\$	\$	
<b><u>INCOME</u></b>				
<b><u>SUBSCRIPTIONS</u></b>				
Veterans (65+)	2,330	1,515	2,516	186
Senior	13,511	9,688	14,592	1,081
College/Tertiary (15-25)	2,300	2,118	2,484	184
Junior (11-15)	3,952	2,430	4,268	316
Primary (U11)	5,289	2,940	5,712	423
Parent with child	220	188	238	18
Family Group Discount	-2,182	0	-2,356	
Daytime / Mid-week only	0	0	200	200
Non-Playing	0	0	0	0
Late Subs Charge	0	0	0	0
	<u>25,420</u>	<u>18,878</u>	<u>27,654</u>	<u>2,234</u>
<b><u>OTHER INCOME</u></b>				
Donations & Sponsorship	17,180	9,100	11,000	-6,180
Raffles	0	0	0	0
Fundraising - ProAm Tournament (net)	0	0	500	500
Fundraising - Movie night (net)	634	0	2,400	1,766
Fundraising - Quiz night (net)	1,120	1,197	1,200	80
Interclub fees & balls	2,227	1,489	2,040	-187
Grasshoppers Tournament	0	0	150	150
Sponsorship	1,100	0	2,100	1,000
Clothing - Sale of Playing Strip	720	0	300	-420
Court fees - non members	56	82	250	194
Keys to Clubrooms	100	20	60	-40
Sundry Income	72	0	0	-72
Venue Hire	0	350	250	250
	<u>23,209</u>	<u>12,238</u>	<u>20,250</u>	<u>-2,959</u>
<b>TOTAL INCOME</b>	<b>48,629</b>	<b>31,116</b>	<b>47,904</b>	<b>-725</b>
<b><u>COST OF SERVICES</u></b>				
Affiliation fees	4,964	6,116	7,000	2,037
Playing Strip Clothing	547	0	0	-547
Interclub fees	1,704	1,796	2,000	296
Tennis Balls	784	2,761	1,600	816
	<u>7,999</u>	<u>10,673</u>	<u>10,600</u>	<u>2,601</u>
<b>GROSS SURPLUS</b>	<b>40,630</b>	<b>20,443</b>	<b>37,304</b>	<b>-3,326</b>

# Financial Report for the Year Ended 31 May 2020 continued...

	2019/20	2018/19	Budget 2020/21	Year to Year Change
<b>EXPENSES</b>				
Advertising	2,409	0	800	-1,609
Bad debts	0	0	0	0
Clubhouse Supplies	187	138	200	13
Coaching	9,917	7,414	9,000	-917
Council Lease	500	500	500	0
Council Rates	1,587	1,888	1,650	63
Depreciation	5,512	5,833	5,236	-276
Electricity	1,454	1,351	1,600	146
Engraving, Honours, Photos	0	15	1,500	1,500
General Expenses	0	0	400	400
Insurance	941	872	1,035	94
Keys & Security	169	75	80	-89
Postage	0	0	0	0
Printing	886	62	300	-586
Prizes	85	55	150	65
Regional 1 Team	0	0	360	360
R&M Building	0	160	1,500	1,500
R&M Courts	385	998	0	-385
R&M Fences	0	0	300	300
R&M Landscaping	207	600	900	693
R&M Lights	0	0	800	800
Web site	0	1173	0	0
Uniforms	6,922	0	0	-6,922
<b>TOTAL EXPENSES</b>	<b>31,260</b>	<b>21,133</b>	<b>26,312</b>	<b>-4,949</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>9,370</b>	<b>-690</b>	<b>10,992</b>	<b>1,622</b>
<b>CAPITAL FUNDS</b>				
Interest Income	869	817	500	-369
Donations - Capital	0	0	25,000	25,000
	<b>869</b>	<b>817</b>	<b>25,500</b>	<b>24,631</b>
<b>NET SURPLUS / DEFICIT</b>	<b>\$ 10,240</b>	<b>\$ 127</b>	<b>\$ 36,492</b>	<b>\$ 26,253</b>

This statement is to be read in conjunction with the notes to the financial statements.

## CAPITAL PROJECTS FUNDING & EXPENDITURE STATEMENT

	2019/20	2018/19	Budget 2020/21
<b>Sources of funds</b>			
Capital donations	0	0	25,000
Carried forward from previous year	0	0	0
Available for projects	0	0	25,000
<b>Capital expenditure</b>			
Buildings - deck	0	0	0
Buildings - cladding	0	0	0
Resurface courts	0	0	25,000
Consenting & planning deck	0	1,271	0
Total expenditure	0	1,271	25,000
<b>Club contribution to capital expenditure</b>	<b>\$ -</b>	<b>\$ 1,271</b>	<b>\$ -</b>

<b>Maungaraki Tennis Club Inc.</b>			
<b>Statement of Service Performance</b>			
<b>For the year ended 31 May 2020</b>			
<b>Description of the Maungaraki Tennis Club's Outcomes:</b>			
1	The Club's main purpose is to develop and promote the game of tennis.		
2	Club members enjoy playing tennis as part of the Club		
3	All Club members are active in one or more formal aspects of the Club's tennis play, including interclub and social leagues.		
4	All junior members, who wish to, are enrolled in a coaching programme.		
	<b>Description and Quantification (to the extent practicable) of the Entity's Outputs:</b>	<b>Actual this Year</b>	<b>Budget this Year</b>
			<b>Actual last year</b>
1	Number of Members	147	92
2	Number of interclub teams - Senior HVT	3	4
3	Number of interclub teams - Senior - Regional	3	4
4	Number of Presidents Teams	2	2
5	Number of Frampton interclub teams	2	1
6	Number of interclub teams - Junior	1	4
7	Number of Twilight League Nights	2	2
8	Quiz Night Fundraisers	1	1
9	Movie Night Fundraisers	1	0
10	ProAm Fundraisers	0	0
11	Donors to Support Coaching	1	1

# Statement of Cash Flows for the Year Ended 31 May 2020

## Maungaraki Tennis Club Inc.

### Statement of Cash Flows

For the year ended  
31 May 2020

	Actual This Year \$	Actual Last Year \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash was received from:		
Subscriptions	25,420	18,878
Fundraising events	1,754	1,197
Operating donations	17,180	9,100
Interclub fees & sale of balls	2,227	1,489
Venue hire	-	350
Clothing - Sale of Playing Strip	720	-
Sponsorship	1,100	-
Sundry income	228	102
	<b>48,629</b>	<b>31,116</b>
Cash was applied to:		
Affiliation fees	4,964	6,116
Interclub fees & balls	2,488	4,557
Playing strip	547	-
Payments to suppliers	25,748	15,300
	<b>33,747</b>	<b>25,973</b>
<b>Net Cash Flows from Operating Activities</b>	<b>14,882</b>	<b>5,143</b>
<b>CASH FLOWS FROM INVESTING &amp; FINANCING ACTIVITIES</b>		
Cash was received from:		
Receipts from Bank Interest	869	817
Capital donations	-	-
Reduction in debtors, prepayments, inventories, floats	(521)	513
Increase in creditors	-	-
	<b>349</b>	<b>1,330</b>
Cash was applied to:		
Payments to acquire property, plant and equipment	-	1,271
Increase in debtors, prepayments, inventories, floats	-	-
Decrease in creditors	(115)	194
	<b>(115)</b>	<b>1,465</b>
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>464</b>	<b>(136)</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>15,346</b>	<b>5,007</b>
Opening Cash	73,617	68,611
Closing Cash	<b>88,963</b>	<b>73,617</b>
<b>This is represented by:</b>		
Bank Accounts and Cash	<b>88,963</b>	<b>73,617</b>

# Notes to the Financial Statements for the Year Ended 31 May 2020

## **STATEMENT OF ACCOUNTING POLICIES**

The financial statements presented here are for the entity Maungaraki Tennis Club Inc (“The Club”).

Maungaraki Tennis Club Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

### **(a) Changes in Accounting Policies**

There were no changes to the accounting policies.

## **(b) Property, Plant & Equipment**

The entity has the following classes of Property, Plant and Equipment:

Buildings @ replacement cost	0.5% SL
Building plans (intangible)	0.0%
Equipment & Fixtures	5% DV - 20% DV
Lighting & Electrical	5% DV
Courts & Fencing	5% DV

## **(c) Goods & Services Tax**

The Club is not registered for GST therefore the Financial Statements have been prepared so that all components are stated inclusive of GST.

## **(d) Income Tax**

The Club is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

## **(e) Inventories**

Inventories are recorded at cost.

## **(f) Receivables**

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

## **2. NATURE OF BUSINESS**

The nature of the entity's activities has not changed during the year under review.

## **3. AUDIT**

These financial statements have been subject to audit. Please refer to the Auditor's Report.

## **4. CONTINGENT LIABILITIES**

At balance date, there are no known contingent liabilities. The entity has not granted any securities in respect of liabilities payable by any other party whatsoever (previous year \$Nil).

## **5. PROPERTY, PLANT & EQUIPMENT**

See next page...





# Honorary Auditor's Report

## Auditor's Report

### To the Members of the Maungaraki Tennis Club Inc.

I have audited the attached financial statements. The financial statements provide information about the past performance of the Club, and its financial position on 31 May 2020. This information is stated in accordance with accounting policies described in the note 1 to the financial statements.

#### **The Club's Responsibilities**

The Club is responsible for the preparation of the financial statements, which give a true and fair view of the financial position of the Club as at 31 May 2020, and the results of its operations for the year ended on that date.

#### **Auditor's Responsibilities**

It is my responsibility to express an independent opinion on the financial report as presented by the Club and report this opinion to you.

#### **Basis of Opinion**

An audit includes examining, on a test basis, evidence relating to the amounts and disclosures in the financial report. It also includes assessing:

- The significant estimates and judgments made by the Club in the preparation of the financial report, and
- Whether the accounting policies are appropriate to the circumstances of the Club, consistently applied and adequately disclosed.

I have conducted the audit in accordance with generally accepted auditing standards in New Zealand, except as limited below. I planned and performed the audit so as to obtain all the information and explanations which were considered necessary in order to provide sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In deriving these opinions I also evaluated the overall adequacy of the presentation of the information in the financial statements.

Other than in my capacity as auditor, I have no relationship with or interest in the Club.

#### **Qualified Opinion**

In common with similar organisations, controls over income and expenditure arising from fundraising activities prior to being recorded and banked are limited, and there are no practical audit procedures to determine the effect of this limited control.

In this respect alone I have not obtained all the information and explanations that I have required.

In my opinion, subject to the above qualifications, the financial report fairly reflects the results of operations for the year and the financial position of the Club as at 31 May 2020.

The audit report was completed on 21 June 2020 and my qualified opinion is expressed as that date.

Auditor



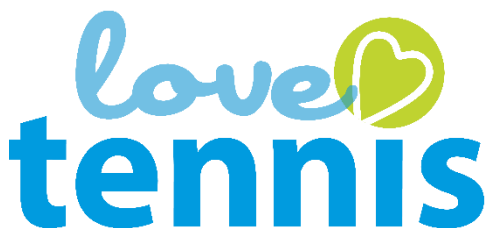
Date

21 June 2020

Thai Luu CA

Chartered Accountant

## Love Tennis Open Weekend



MTC is pleased to announce our **2020-2021 Open Day** will be run in conjunction with Tennis New Zealand's 'Love Tennis' nationwide tennis day.

**Saturday 10th and Sunday 11th October 2020, 1-4pm**

Bring your family, friends, work mates, anyone who's keen to have a hit and check out the club. There will be:

- Giveaways and prizes
- Fun games
- BBQ



10A Barberry Grove, Lower Hutt | Email: [info@mtc.co.nz](mailto:info@mtc.co.nz)